

POLICY 14 FUNDRAISING POLICY

The daily life of the college will be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of Our Lady of the Missions as the College Founders and their special charism reinforced in the College.

1.0 Purpose and Scope

The purpose of the Fundraising Policy is to provide guidance and protection for the Board, Principal, stakeholder groups and committees that carry out fundraising, seeking sponsorship and/or grant applications on behalf of Sacred Heart Girls' College, Hamilton.

The Principal will oversee and action the policy on behalf of the Board.

2.0 Guideline

2.1 The Board supports fundraising and/or sponsorship activities for school-related purposes provided they:

- comply with the current relevant law
- comply with the intention of the Special Character of the school
- are in keeping with the school's current charter and strategic plan
- are voluntary and do not generate undue additional work for staff
- comply with school governance and management policy and procedures
- do not directly work to the detriment of our students' health and well-being.

2.2 The Board retains authority for formal applications for funding from charitable trusts. These applications must be channeled through the School's Grants Delegate who will make a recommendation to the Board.

2.3 Sponsorship and other fundraising activities undertaken by school groups must comply with this policy and with the procedures and guidelines set by the Principal.

2.4 For fundraising or grant applications for assets over \$50k, a Grants Committee will be formed with appropriate Terms of Reference and Procedures established. Approval by the Board should be sought and confirmed before this committee can proceed.

REVIEW

This policy shall be reviewed by the Board of Trustees.

Review schedule: November Triennially

Review next due: November 2024

REFERENCES

- Grants Committee Terms of Reference and Procedures
- Fundraising Guidelines and Procedures
- Sponsorship Guidelines and Procedures

Approved by the Board of Trustees at the meeting held on _____ 27/7/2021



DEPUTY CHAIRPERSON