

POLICY 16.2 ACCOMMODATION

The daily life of the College will be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of Our Lady of the Missions as the College Founders and their special charism reinforced in the College.

1.0 Guidelines

- 1.1 This policy outlines the factors that will be considered when managing accommodation and International Students enrolled at the College. This policy shall be read in conjunction with the Education (Pastoral Care of International Students) Code of Practice 2016 at www.education.govt.nz/ministry-of-education/legislation/regulations-to-support-international-students/.
- 1.2 The Principal shall provide a suitable living environment conducive to study and a safe and supportive home life. Involve residential caregivers in the welfare of the student. Assist the student to successfully integrate into New Zealand life and ensure the student is well cared for and supported by the school.
 - 1) **Approved Accommodation**

All international students must live with parents or residential caregivers that have been approved by the school. The following categories of residential care may be approved by the school:

 - Designated caregiver
 - Homestay
 - Licensed hostel
 - Approved temporary accommodation

The school will not approve accommodation for students over 18 years of age not living with parents other than with a residential caregiver.
 - 2) **Residential Caregivers - Onsite Assessment**

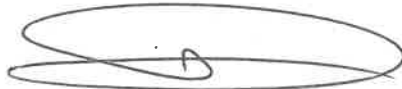
Residential care accommodation for international students will undergo an on-site assessment to determine that the accommodation is of an acceptable standard, is not a boarding establishment and the residential caregiver provides a safe physical and emotional living environment.
 - 3) **Ongoing Monitoring**

All residential care accommodation for international students will be monitored on a regular basis including visits to the accommodation and student interviews to ensure that the accommodation continues to meet required standards.

- 4) Resolving Difficulties
Where difficulties arise in residential care, the school will liaise with residential caregivers, contracted agents, students and parents as appropriate to resolve such difficulties.
- 5) Safety Checking
Safety checks, including Police vetting as appropriate, will be carried out for residential caregivers. Other adults aged 18 years and over living in the accommodation will undergo an appropriate safety check.
- 6) The Designated Caregivers
 - The school will have written Designated Caregiver Agreements with all designated caregivers;
 - The monitoring of students living in designated care will be managed in accordance with this policy and the Designated Caregiver Agreement.
- 7) Homestay
 - The school will have written Residential Caregiver Agreements with all homestays;
 - The school will have written Homestay Accommodation Agreements with all students and their families;
 - The monitoring of students living in homestays will be managed in accordance with this policy and the Homestay Accommodation Agreement;
 - Homestay fees paid to the school will be held by the school on behalf of students and paid to host families in regular payments. Remaining homestay fees at the end of enrolment will be refunded according to the schools' refund policy.
- 8) Licensed Hostel
 - The school will have written Residential Caregiver Agreements with licensed hostels;
 - The school will have written Hostel Accommodation Agreements with all students (or their legal guardian) living in a licensed hostel ;
 - The monitoring of students living in a licensed hostel will be managed in accordance with this policy and the Hostel Accommodation Agreement.
- 9) Temporary Accommodation
 - The school will assess the suitability of the accommodation considering the age and gender of the students;
 - The school will ensure adequate supervision is in place for all students;
 - The school will ensure all pastoral needs of the students are met including meals and laundry;
 - The school will ensure that supervisors in temporary accommodation undergo an appropriate safety check;
 - The school will monitor and manage risks to students.

Me aro koe ki te hā o Hineahuone
'Take heed the power and dignity of women'

Approved by the Board of Trustees at the meeting held on 24/05 2021



CHAIRPERSON